



## Accounts Receivable

Email: [Accounts.Receivable@IdentityGroup.com](mailto:Accounts.Receivable@IdentityGroup.com) | Phone: 931-432-6164 | Fax: 931-432-6395

### Mailing Payments

Identity Group  
PO BOX 775790  
Chicago, IL 60677-5790

### Overnight Payments

Identity Group  
Lockbox #775790  
350 East Devon Ave  
Itasca, IL 60143

### ACH / Wire Payments

Account Number: 0002726335  
ABA Routing: 071 006 486  
Swift: PVTBUS44  
Bank: CIBC Bank USA, 120 South LaSalle, Chicago, IL 60603

We also accept major credit cards and / or ACH direct debit authorization.

## NEW CUSTOMER CREDIT APPLICATION

Identity Group Rep: \_\_\_\_\_ Sales Agency Name: \_\_\_\_\_

## APPLICANT INFORMATION

Company Name: \_\_\_\_\_ Email: \_\_\_\_\_

Billing Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

\_\_\_\_\_

## BANKING REFERENCES

### BANK REFERENCE #1:

Bank: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### BANK REFERENCE #1:

Bank: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

## TRADE REFERENCES

### TRADE REFERENCE #1:

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### TRADE REFERENCE #2:

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### TRADE REFERENCE #3:

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### TRADE REFERENCE #4:

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

## CREDIT AGREEMENT & REQUIRED APPLICANT SIGNATURE

We hereby apply for credit and affirm financial responsibility, ability and willingness to pay invoices in accordance with published terms. The above information is warranted to be true and complete. We hereby authorize you to verify and collect information on us, including but not limited to bank references, trade credit references, consumer and/or commercial credit reports. We agree to pay all costs of collection and litigation on this account in accordance with the laws of the Creditor's State of Incorporation. We agree that all decisions with respect to the extension or continuation of credit shall be in the sole discretion of the Creditor.

I have read the terms and conditions stated below and agree to all of these terms and conditions.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

### GENERAL TERMS AND CONDITIONS AND PERSONAL GUARANTEE

- No additional credit will be extended to past due accounts unless satisfactory arrangements are made with our credit dept.
- PERSONAL GUARANTEE: If the credit customer is a corporation, LLP or LLC, then those signing this application, whether signing as an officer or not, personally guarantee payment for all items purchased on credit by the entity.

We are requesting credit in the amount of \$ \_\_\_\_\_

## INTERNAL USE ONLY

Credit Limit: \_\_\_\_\_ Set Up Date: \_\_\_\_\_ Terms: \_\_\_\_\_ New Acct Number: \_\_\_\_\_

Approved By: \_\_\_\_\_ Approval Date: \_\_\_\_\_ Price List: \_\_\_\_\_ SLSPSN / REP GROUP : \_\_\_\_\_

**SALES TAX EXEMPTION  
SALES TAX FORM IS REQUIRED OR TAX WILL BE CHARGED**

Firm Name: \_\_\_\_\_

I HEREBY CERTIFY, That I hold valid seller's permit No. \_\_\_\_\_ issued pursuant to the sales and use tax law;

that I am engaged in the business of selling: \_\_\_\_\_

that the tangible personal property described herein which I shall purchase from Identity Group, LLC will be resold by me in the form of tangible personal property; PROVIDED, however, that in the event any of such property is used for any purpose other than retention, demonstration, or display while holding it for sale in the regular course of business, it is understood that I am required by the Sales and Use Tax Law to report and pay for the tax, measured by the purchase price of such property.

Description Of Property To Be Purchased: \_\_\_\_\_

Dated: \_\_\_\_\_ Year: \_\_\_\_\_ Signature: \_\_\_\_\_

At (Company): \_\_\_\_\_ By (Name): \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_